

*P.R. Gallery, Inc. — Order Form*

**Billing Address:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

**Shipping Address:**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_

**Payment:**

Check/Money Order: \_\_\_\_\_  
 VISA MASTERCARD (circle one)  
 Card Number: \_\_\_\_\_  
 Expiration Date: \_\_\_\_\_

Qty	Item No.	Size	Description	Price	Total
<b>Total:</b>					

**Terms:** Prices are subject to change without notice. Purchaser is responsible for all shipping charges. There is a \$30.00 NSF charge. All merchandise is copyrighted by P.R. Gallery, Inc., as such, any alteration of merchandise for resale purposes are strictly prohibited, prosecutable by law. The P.R. Gallery name is a registered trademark and cannot be used without the express written permission of the P.R. Gallery, Inc. On all past due accounts, a 1.5% interest fee per month will be added to the balance. Any account past due will be subject to interest and collection fees. Since these products are made to order, there will be a 20% re-stocking fee for all unauthorized returns.

**Damage Claims:** Claims must be made to the delivery carrier. Inspect boxes upon receipt and if any merchandise is damaged, keep the box and immediately call the delivery carrier and turn in a claim form. Any other errors in shipment must be reported to us within 10 days or we cannot be held responsible. Replacements do not have a guaranteed availability.

Any order placed is considered acknowledgement and agreement to said terms set herein by and with P.R. Gallery.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Fax your order: (630) 406-9315

Or mail to: P.R. Gallery, Inc.  
 900 Paramount Pkwy., Unit E  
 Batavia, IL 60510  
 (630) 406-9310  
 E-mail: [sales@prgalleryinc.com](mailto:sales@prgalleryinc.com)  
[www.prgalleryinc.com](http://www.prgalleryinc.com)